

# Taiwan Hackathon Project Meeting Minutes

## OpenStack

### Meeting Minutes

Meeting Name	Project status meeting, Taiwan Hackathon, ITRI, inwinSTACK #4		
Meeting Date	Mon 25-Jan 2016	Meeting Time:	13:30 - 15:20
Minutes Prepared By:	Michael Jenkins	Location:	EECS Building, National Tsing Hua University

#### Meeting Objective:

1. Confirm our understanding about the facility assessment report
2. Check venue available the week leading up to the hackathon
3. Event promotion and participant registration process
4. Event catering and refreshments
5. Event registration, participant badges
6. Event registration web site set-up, test, and activation
7. Any other business

#### Attendees:

*Michael, Rico, Fred Chien, Joseph Wang, Jerry Chou, Allen Zhang, Alex (TW Hackathon)*

#### Agenda, Notes, and Discussions:

Discuss Venue Selection table with Alex (Michael)

- backbone is 4 x 10Gb/s and 10 WiFi Access Points
- Need to discuss with QCT regarding installation requirements, security 7x24 is not guaranteed

Site selection finalized — **TW Hackathon**

<https://drive.google.com/file/d/0B9hl9vAyyx7ASGNwdXppT3VtMk0/view?usp=sharing>

#### Event Promotion (group discussion)

- Schedule
  - Identify judges and mentors/coaches should start now
  - Facebook, user group, university promotion will start 3-weeks before event
    - Finalize promotion communications by 22-Feb
    - Post 29-Feb,
    - First review 4-Mar
    - Second review 11-Mar
    - Close sign-up on 17-Mar
  - **AZ** will organize ITRI volunteers (5-6 OpenStack experts)
  - **MJ** will coordinate with David Flanders on mentor/coach requirements

#### Event registration

- TW Hackathon will host mentor/coach orientation meeting
- Alex discussed team creation (ad-hoc) to round-out team skills and participation to max of 6 people
  - Mingle and ice-breaker sessions structure and organization
  - Participants will be provided badges during event for identification and security
  - Free-flow access to venue
- MJ discussed the value and risks associated with registration fee NT\$1,000 per team

#### Miscellaneous topics

- RL discussed sponsor contract
- AZ discussed minimum requirement for coaches and mentors
  - How to identify coaches and mentors — T-shirts or colored badges or stay in a particular location
  - TW Hackathon can organize T-shirts (allow 2-weeks) - TF can OpenStack provide T-shirts?

- Alex discussed IoT availability using MTK 765 and Raspberry PI boards
- AZ is working with III to collect data set for hackathon
- AZ will look into ITRI's augmented reality, virtual reality spin-off for support
- Alex will look into HTC's AR/VR production system

#### **Next steps:**

Discuss installation requirements with QCT — MJ

Finalize mentor/coach requirements and distribute to team — MJ and DF

OpenStack t-shirts — TF

ITRI volunteer coach list — AZ

ITRI VR/AR — AZ

IoT devices — Alex

OpenStack Taiwan Hackathon Planning Meeting - Tue 26-Jan 10AM

OpenStack Taiwan Hackathon Budget Review Meeting - Thur 28-Jan 14:00

OpenStack and BOST Project Update Meeting - Thur 28-Jan 16:30

#### **Resources:**

<https://etherpad.openstack.org/p/twosug-hackfest>

<https://drive.google.com/file/d/0B9hI9vAyyx7ASGNwdXppT3VtMk0/view?usp=sharing>